



Application Notes and Instructions

5 October 2026

Please read these notes before submitting an Application for the Maven VCT Offers

An Application and payment should only be made after reading the Securities Note dated 5 October 2026, including the Terms and Conditions of Application.

The Securities Note, Registration Document and Summary (together the "Prospectus") can be downloaded from: www.mavencp.com/vctoffer.

An Application for the Maven VCT Offers can be submitted by an Applicant directly, or through a financial intermediary.

These **Notes and Instructions** contain information to help you:

- Complete an Application
- Submit the Application and payment
- Understand what happens after you have applied

Application Forms can be downloaded at www.mavencp.com/vctoffer or obtained by contacting Maven Capital Partners on 0141 306 7400 (between 09:00 and 17:00 on any Business Day).

Applications and Payments

All Applications must be submitted only to the Receiving Agent, City Partnership, at the email or postal address shown at the end of the Application Form (an Application sent to Maven could be delayed and not accepted under the Offers).

Applications will, as far as is practical, be accepted on a first-come, first-served basis, and will only be accepted if fully valid in all respects (including cleared funds having been received by City Partnership) at the point of processing and before any relevant deadline.

Application Deadlines

Applications must be received by the following deadlines, **but an Offer may close earlier if fully subscribed:**

Early Investment Incentive:	by 5pm on 5 February 2027
2026/27 tax year Applications:	by 9am on 5 April 2027*
2027/28 tax year Applications:	by 5pm on 30 April 2027

* You are encouraged to submit Applications well before that deadline. It is recommended that a cheque is not used with a 2026/27 Application if it may be received by City Partnership after 26 March 2027, as it is unlikely to clear by the 5 April 2027 deadline, and payment should be made by bank transfer.

Who can Complete and Submit an Application Form

- **an Applicant** (whether applying directly or via a financial intermediary), who should complete **Sections 1 to 6**;
- **a financial intermediary**, who should complete either: the financial intermediary **sections 7 to 9** (including any initial commission or initial adviser fee the Applicant has agreed should be paid) after the Applicant has completed the earlier sections; OR the whole Application Form on behalf of their client and confirm in the Section 6 and Section 9 Declarations that they have the authority to do so (payment must still be made from a UK account in the Applicant's sole or joint name);
- **a nominee firm**, on behalf of their client, which should ensure that **Section 2 contains the details of the beneficial holder**, and confirm in the Section 6 Declaration that it is being signed by the nominee (the payment must still be made from a UK account in the Applicant's sole or joint name, or the nominee should contact the Receiving Agent City Partnership for alternative instructions regarding how to make payments). Where a nominee is applying and provides a non-discretionary investment service to the Applicant, the nominee must provide City with evidence that it has been instructed to make this investment.

How to Apply

Applications can be submitted either online or by emailing or posting an Application Form to City Partnership.

We would encourage Applicants and financial intermediaries to apply online where possible, particularly near a deadline or when an Offer is close to capacity, as Application details are validated at point of input and the Application is likely to be accepted earlier than an emailed or posted Application.

Applying Online

Go to www.mavencp.com/vctoffer and use the Apply Online link to access the Application portal operated by City Partnership, and follow the on-screen instructions.

When applying through an intermediary, an Applicant should complete the initial sections of the Application and then ask the intermediary to complete the intermediary sections (including any initial commission or initial adviser fee the Applicant has agreed should be paid) and submit the Application. The Applicant can provide the unique access details for the Application to their intermediary. Similarly, an intermediary can start completing the online Application and then share the access details with their client.

Email or Postal Applications

An Application Form can be downloaded as a PDF from www.mavencp.com/vctoffer or obtained by contacting Maven Capital Partners on 0141 306 7400 (between 09.00 and 17:00 on any Business Day). City Partnership is able to accept an electronically completed PDF of the paper form, including either a handwritten or digital signature. An Applicant (or applicable intermediary) should **email or post the signed Application Form to City** at the addresses shown at the end of the Application Form.

An Application Form submitted by email can only be accepted if it is provided as an attachment in a recognised and legible format. Having input information from an emailed or posted Application, City will email or post to the Applicant a PDF copy for approval, to ensure accuracy (though, subject to approval or any corrections being provided, the Receiving Agent will treat the Application as received on the date it was originally received, in accordance with the 'first-come, first-served' basis set out in the Securities Note).

An emailed or posted Application is likely to be received later than an online Application submitted at the same time.

When to Make a Payment

Payment should be submitted at the same time as the Application Form and can be made by bank transfer or cheque from a UK bank account in the sole or joint name of the Applicant (any cheque must be attached to the Application Form).

Details of the City Partnership bank account to which an Applicant should make a bank transfer payment or pay a cheque are shown on the Application Form and in the **APPLICATION FORM INSTRUCTIONS** section of this document.

Applicants are encouraged to pay by bank transfer if possible – if cleared funds, and any Application information requested by City, are not received within three Business Days of the Application (or by any relevant Application deadline, or the time that an Offer becomes fully subscribed, if that is earlier than three Business Days), the Application will be treated as received on the date that the payment is received – which will delay that point at which it is processed (for the purposes of acceptance under the Offers) and may mean that it cannot be accepted and Application monies will be returned to the Applicant).

Priority will be given to Applications with cleared funds, so a delay in providing funds, or the use of a cheque, may result in the Application not being accepted.

Verification of Applicant Identity

In accordance with the Money Laundering Regulations, the identity of all Applicants must be verified and **an Application cannot be accepted, or Shares be allotted, if City Partnership is unable to verify the Applicant's identity**. This is a routine step associated with the Application process and ensures that (i) Applicants are who they say they are; and (ii) there is no attempt to use the Companies and City as part of criminal activity.

- **For Applications made via a financial intermediary:** the intermediary should verify the Applicant's identity and, by signing the Application Form, confirms that they have done so (and that they will provide, within two Business Days, information in connection with that verification if it is requested by City, the Maven VCTs or the Manager).
- **For direct Applications:** City will use the Applicant's personal information from the Application Form to verify their identity through Veriphy, a specialist AML compliance solution provider. Veriphy's checks include identity and UK address validation as well as integral mortality, departure, sanction, and **politically exposed person** searches. **Veriphy's checks have no impact on an Applicant's credit score** or their ability to obtain credit.

The Maven VCTs and City may, in their absolute discretion, and regardless of the Application Amount and/or the involvement of a financial intermediary, require identity verification.

In the small number of cases where Veriphy is unable to verify an Applicant's identity sufficiently, City will contact the Applicant to request copies of relevant documents (typically, an original or certified copy of a passport or driving licence, as well as a recent bank statement or utility bill) and explain how those should be provided. Please note that failure to provide satisfactory evidence to City within three Business Days of City issuing a request, or by the point of the Offer(s) closing to Applications if that is sooner, will result in the Application being treated as invalid and the completed Application Form and Application monies being returned.

Questions about Completing Applications and Making Payments

For any questions concerning the completion of an Application Form, arranging payment, or verifying the Applicant's identity, you should contact the Receiving Agent City Partnership at:

mavencp@city.uk.com; OR

01484 240 910 (Monday – Friday, 09:00 to 17:30, excluding public holidays).

Checking status of Applications and Payments

Neither City Partnership nor Maven can provide updates concerning the processing status of an Application Form or payment until City issues the relevant acknowledgment to the Applicant (see page 8 for more detail). However, the acknowledgement provides a link to City's dedicated **online tracking service** (city-ora.uk/offers/mavn-2627/tracking) where the processing status of the Application can be viewed, and an Applicant can view or download a PDF copy.

Application Form Instructions

These instructions apply only to the paper/PDF Application Form and use the same section numbers as the Application Form.

If an Application is not completed in accordance with these instructions, it cannot be accepted and will be returned to the Applicant (or their intermediary) and must be resubmitted with any required information.

1. Only required if the Application is being made through a Financial Intermediary

This section is only to be completed if the Application is being made through a Financial Intermediary (who should also provide their details in Section 7), otherwise go directly to Section 2. The intermediary should also provide the name of any network or 3rd party service provider they use (and to whom the Receiving Agent will provide information about Application processing).

2. Applicant Details

Please ensure that you provide your **email and telephone details** – as these are used by City Partnership to contact you in the event of any queries in respect of your Application Form, associated documents or Application monies (and your telephone number forms part of the payment reference you need to use for your payment). If you have lived at your current address for less than three years, please also provide your **previous address** – this will assist with anti-money laundering checks and avoid delays in processing your Application.

Tax residency – if you are a tax resident of the UK, please provide your National Insurance Number; if you are a tax resident of the UK but do not have a National Insurance Number, provide your Unique Taxpayer Reference (UTR).

Also complete the Country and TIN fields for each country in which you are a tax resident **outside the UK**.

US citizen or 'tax resident' – for this purpose this includes any person who is: a) born in the United States, (b) naturalised as a US Citizen, (c) has a parent who is a US citizen, or (d) deemed a 'tax resident' of the US by virtue of the 'substantial presence test' or holding a 'green card'. **If you are unsure about your citizen/tax status, please consult your tax adviser.**

Existing Shareholder information – this is required in order to qualify for the Existing Shareholder rate of Early Investment Incentive. If you (or your spouse/partner) were a Shareholder in any Maven VCT (including Maven Renovar VCT) at 5pm on 5 October 2026, **TICK** to indicate whether the shares are held:

- (i) on the share register (i.e. the Shareholder has a share certificate), and also provide the CIN (City Investor Number, found on any recent correspondence from City Partnership or via City's Investor Hub) for each VCT in which you hold shares; **OR**
- (ii) in a nominee account, in which case please provide the nominee firm's name.

3. Application Amounts

Please enter the amounts you wish to subscribe in each VCT (enter £0 for VCTs you are not applying for).

The minimum aggregate amount you can apply for is £5,000 (including any initial adviser fee you choose to have facilitated to your financial adviser), and you must apply for a minimum £1,000 in each Offer for which you subscribe.

You must provide a payment with your Application equal to the aggregate of the Application Amounts you enter in Section 3, and it **must include the amount of any initial adviser fee that you wish to be paid to a financial adviser** through the Application. For example, if you wish to subscribe £20,000 for investment, but have also agreed with your adviser to pay an initial adviser fee of 1% (£200) through the Application, the Application Amounts inserted in Section 3 must total £20,200 and you should provide Application monies of £20,200.

Re-allocation/Return Instructions

You can choose how any monies should be reallocated, or returned to you, if one of more of the Offers for which you have applied has closed, or is deemed closed, at the time your Application is processed, or if only part of your Subscription can be satisfied before that Offer closed. **TICK** to indicate whether the amount in respect of the closed Offers should be:

- a) **re-allocated equally between the Offer(s) that you have applied for and that remain open** (subject to such re-allocation being applied in respect of the same tax year as was originally subscribed for); **OR**
- b) **re-allocated equally between ALL Offers that remain open**, regardless of which Offer(s) you have applied for; **OR**
- c) **returned to you by bank transfer** (note: by the time funds are returned, you may not have time to make an alternative Application before the tax year end).

Please note: if you do not indicate a choice for the re-allocation or return of any Application monies, the following will apply: your Application monies (or any excess of such monies that could not be fully applied in your chosen Offer(s)) will be re-allocated equally between the Offers that you have applied for and remain open (subject to such re-allocation being applied in respect of the same tax year as was originally subscribed for); or, where none of the Offers that you applied for remain open, your Application monies will be re-allocated equally between any Offers that remain open; or, if no Offer is open, such monies will be returned.

If any Application monies are to be re-allocated, the Receiving Agent will inform you of the resultant allocation for your Application following the allotment of your New Shares. If Application monies are to be returned, in accordance with the above, the relevant amount will be returned to you as soon as possible by bank transfer (using the account details provided by you in Section 4).

4. Payment Details

You should make payment as soon as you have submitted your Application. Payment cannot be deferred and post-dated cheques cannot be accepted.

TICK ONE BOX to indicate whether you will provide your Application monies by bank transfer or by cheque.

You are encouraged to pay by bank transfer where possible, particularly if the offers are close to capacity or you have any concerns about postal delays, as cheques may not clear before an Offer closes. If you intend to submit a cheque, it is recommended that you use some form of special or tracked delivery.

Cleared funds must be received within three Business Days of the Application (or by any relevant Application deadline if that is earlier than three days). An Application will not be considered eligible for allotment until a cleared payment is received, and might not be accepted in time for any applicable deadline. **Priority will be given to Applications with cleared funds** received within three Business Days of receipt of Application. Cleared funds are held in a non-interest bearing account, and no interest will be paid to Applicants for the period until the allotment of New Shares or the return of all or part of Application monies.

The Terms and Conditions of Application require that a payment is in pounds sterling from a UK bank account, in the sole or joint name of the Applicant. Payments from other accounts generally cannot be accepted (including from business accounts or accounts in the sole name of spouses/civil partners) unless otherwise agreed with the Receiving Agent. **If a nominee intends to make the payment** on behalf of the Applicant, the nominee should contact City Partnership for alternative instructions.

Account details – you must provide details of the bank or building society account from which you are making the payment. In the event of an unsuccessful Application, or part of an Application, City Partnership will return monies to this account by bank transfer.

Payment reference – if you make a bank transfer payment, you should instruct your bank to provide a reference (alphanumeric, no spaces) which comprises your initials followed by the phone number you have given in Section 2 (e.g. 07210123456), or you should write that same reference on the reverse of a cheque. City will use that payment reference to match your payment to your Application, and if your payment cannot be matched to your Application Form it may not be accepted and your payment will be returned.

Payments via Bank Transfer

Bank transfers must be made by BACS, CHAPS or Faster Payment, to the following City Partnership account:

Account Name: City-Maven VCTs-Segregated **Account number:** 22226364 **Sort Code:** 80-22-60

You should check whether your bank imposes any limits on the level and timing of transfers (such as a maximum transaction or daily limit), or any security measures for large or unusual payments that may require additional verification from you.

Payments by Cheque (including building society cheques)

Cheques must be **made payable to City-Maven VCTs-Segregated** and must bear a sort code in the top right-hand corner. For a building society cheque the building society must confirm the name of the account holder on the back of the cheque and add its stamp.

A cheque can take up to five Business Days to clear*, so you are encouraged to ensure that funds are available at the time the Application is submitted. If a cheque does not clear on first presentation, City Partnership will, where practical, contact you (or your intermediary) to ascertain if alternative payment can be made before any relevant deadline.

* It is recommended that a cheque is not used with a 2026/27 Application if it may be received by City after 26 March 2027, as it is unlikely to clear by the 5 April deadline for the inclusion of valid Applications in the final 2026/27 allotment.

5. Shareholder Preferences

Shares Issued to a Nominee?

City Partnership will normally send you a share certificate, in respect of each VCT for which you receive New Shares. If you would prefer your New Shares to be issued to a nominee firm through CREST or otherwise (such as a certificated nominee holding), please provide the Nominee and CREST information indicated. If you are in any doubt about the details required in this section (which vary between nominee firms), you should contact your nominee for the relevant details. In the absence of nominee information being provided, you will be issued with a share certificate.

If Nominee information has been provided, do not complete the “Communications from the VCTs” and “Dividends” information in this section – dividends and VCT communications are issued to the nominee as the registered holder of New Shares, rather than to the beneficial holder, so you should contact your nominee to discuss your preferences for receiving dividends and VCT documents.

Communications from the VCTs (do not complete if Nominee information has been provided)

Please **TICK ONE BOX** to indicate how you wish to be notified (email or post), by the Maven VCTs to which they are applying, of the online publication of annual and half-yearly reports, or if they should send hard copy documents. Your choice will apply in respect of any New Shares allotted under the Offers and to existing holdings. If no box is ticked, you will continue to receive communications in line with your current election (if you are already a Shareholder) or (if a New Investor) will receive postal notifications until you provide alternative instruction to the Registrar. If you subsequently wish to change your preference, or wish to make different choices for each VCT to which you are applying, you should advise the Registrar separately.

Dividends (do not complete if Nominee information has been provided)

Please **TICK ONE BOX** to indicate how you wish to receive any dividends payable by all of the Maven VCTs to which you have applied (in respect of New Shares and existing Shareholdings):

- **Paid by transfer directly into your bank or building society account** – please provide your account details (your account statement will identify details of the dividends); OR
- **Dividend Investment Scheme (DIS)** – if you wish to join the DIS operated by the Maven VCTs you have applied for (to have future dividends used to subscribe for new shares). By ticking this box, you are also confirming that you accept the terms and conditions of the DIS (see Securities Note and each VCT's webpage for more details).

If you do not indicate a choice, you will receive dividends in line with your current choice (if you are already a Shareholder in the Maven VCTs) or otherwise by cheque.

VCT Marketing Information from Maven – please **TICK the box** if you would like Maven to register you to receive VCT Shareholder newsletters, as well as information about new portfolio investments and future VCT offers (which will be sent by email* if you have provided an email address on the Application Form, or otherwise by post).

* *You have the right to opt out of electronic communications by notifying the Registrar. Please refer to USE OF YOUR PERSONAL INFORMATION in the Securities Note for important information about your statutory rights.*

If you are not applying via a financial intermediary, go directly to Section 6.

Authority for the Share Registrar to Provide Shareholding Information to a Financial Intermediary

For the purposes of reporting on the processing of your Application, City Partnership will provide information to any intermediary noted in Section 7 of the Application (including any associated network or 3rd party service provider they use as noted in Section 1).

TICK THE BOX if you wish that intermediary to be able to request information from the Registrar (City Partnership) about your shareholdings in the VCTs to which you are applying (including any existing shares) **after your shares have been allotted**. Information can only be provided if this authority is in place, which will remain in effect until you revoke it in writing to the Registrar, and extends only to providing information about your shareholding (the intermediary will not be able to instruct any register changes or transactions on your behalf). If you are an Existing Shareholder and do not tick the box, any existing authority in respect of the Maven VCTs to which you are applying will expire and the Registrar will only be able to provide information directly to you.

6. Declaration by/for Applicant

The person completing the Application should sign and date the declaration **AND** indicate whether they are the Applicant, or are a **financial intermediary or nominee completing it on the Applicant's behalf**. They are declaring that they:

- are either the Applicant or have authority from the Applicant to apply and/or make the investment on their behalf;
- have read, and agree to be bound by, the Terms and Conditions of Application;
- have provided accurate information, and will notify the relevant Maven VCTs of a change in the Applicant's circumstances;
- have read the risk factors set out in the Prospectus and understand that VCT shares are a long-term investment; and
- agree to the use of their data as detailed in the Securities Note, including by the Receiving Agent to provide information about processing and reporting on the Application.

Sections 7 to 9 to be completed only by a financial intermediary.

The financial intermediary **must sign Section 9** or the Application may not be accepted and no initial commission or initial adviser fee can be paid. **One of Section 8a or 8b must also be completed** to identify whether this is an advised or non-advised (i.e. execution-only) Application and indicate any initial adviser fee or commission to be paid. **Note** – in Section 5 the Applicant can provide an authority to allow their intermediary to be able to request certain shareholding information from the Registrar after Shares have been allotted. If Section 5 has not been completed as the intermediary would prefer, they should discuss it with their client.

7. Financial Intermediary Details

The intermediary must provide their firm's details, and the contact details of the person to whom City Partnership should issue Application acknowledgements and allotment details. They should also tick if they wish to receive VCT related news from Maven.

8. Initial Adviser Fees or Commissions

The intermediary **must complete ONE of section 8a or 8b**, to indicate the amount of either any initial adviser fee that is to be facilitated by the Receiving Agent from the Application monies (when financial advice has been provided to their client in respect of an Application), **OR** any initial commission that is to be paid (if no advice has been provided).

8a. Initial Adviser Fee (advised Application)

A financial adviser who has provided financial advice to their client in respect of an Application can agree with their client that an initial adviser fee should be facilitated by the Receiving Agent (up to a maximum of 4.5% of the Application Amounts in Section 3), and paid to the adviser from the monies provided with the Application.

The adviser should indicate the amount of any initial adviser fee that has been agreed, and that adviser fee must also be included in the Application Amounts in Section 3 and as part of the monies provided by the Applicant. The amount must be entered as a £ amount (**not as a %**). If no initial adviser fee is to be facilitated through the Application, the adviser should enter "0" in the box.

In the event that monies provided by the Applicant are less than the aggregate of the Application Amounts set out in Section 3, any initial adviser fee indicated in Section 8a will be reduced accordingly.

8b. Initial Commission (non-advised Application)

Where no advice has been provided in connection with an Application, initial execution-only commission can be paid to the intermediary of up to 3% of the Application Amounts in Section 3, or they can waive some or all of the 3% for the benefit of their client.

The intermediary should specify the part of the maximum 3% commission that is to be waived (for example, if 1% initial commission is to be paid to the intermediary, they should enter 2% in the box as the amount to be waived). The intermediary should enter 0% if they are not waiving any commission.

Note: if no figure is entered in the box (or a number greater than 3%) and the Receiving Agent is unable to contact the intermediary before any relevant Application deadline, then the maximum 3% commission will be waived for the purposes of calculating the number of New Shares to be allotted to the Applicant, and no initial commission will be paid to the intermediary.

Payment of Initial Adviser Fees and Initial Commissions

Any initial adviser fee or commission will be paid by City Partnership to the intermediary detailed in Section 7, within five Business Days after an allotment. Where an Application is split between tax years or VCTs, only the *pro rata* part of any adviser fee or execution-only commission will be paid as is applicable for each share allotment.

Payment will be made by BACS transfer, so the intermediary must provide the account details to which a payment should be made (otherwise a payment cannot be issued to the intermediary).

If the intermediary would like its accounting or finance team to receive a copy of the relevant commission or fee statement issued by City (particularly if that team will not have access to the intermediary's main contact email address provided in Section 7), they should provide the relevant email address for notification of payments. **Note** – later requests for copies of commission or fee statements will incur a £10 administration charge by City Partnership.

9. Financial Intermediary's Declaration

Section 9 **must be signed and dated** by an authorised signatory of the financial intermediary firm, in order for any initial adviser fee or commission to be paid. The intermediary is confirming that: if applicable, the Applicant gave the intermediary authority to complete the form on their behalf; they have verified the Applicant's identity and will provide (within two Business Days) any additional information requested by the Maven VCTs, the Manager and/or City Partnership in order to accept the Subscription; and that any initial adviser fee or commission indicated in Section 8a or 8b has been agreed with the Applicant.

The intermediary is also confirming that, where they have provided advice in respect of the Application: they understand the characteristics of the Maven VCTs, including risks and costs, which have been clearly explained to the Applicant; the investment is considered suitable for the Applicant; the Applicant falls within the intended target market for the investment; and that the intermediary has taken into consideration and addressed any additional support needs that the Applicant has made them aware of.

After Applying

Application Processing

In the event that an Application Form is incomplete, or City Partnership does not receive funds or requested evidence of identity, City will attempt to contact the Applicant (or financial intermediary) seeking the relevant information. If it is not received within three Business Days of the Application Form being processed, or by the time the Offers close to Applications, the Application will be treated as invalid and monies will be returned. City Partnership and Maven cannot be held responsible for any failure by the intermediary or Applicant to supply the required information, which may result in a delay in processing an Application.

Note – if you submit an Application by email or post in busy periods, it may take longer than two Business Days to process the Application. The Receiving Agent City will input your Application details into its application portal, and email or post to you (and any applicable intermediary) a PDF copy for your review and approval – this is to ensure the accuracy of the information for your benefit.

Acknowledgement of Applications and Payments

Acknowledgements are only issued to contact details provided for the Applicant and intermediary on the Application Form. Where an Applicant's email address has been provided on the Application Form, City Partnership will issue separate acknowledgements of receipt of the Application Form and the Application monies (once the payment has been matched to the Application Form).

For online Applications an email acknowledgement is auto generated and should be received shortly after the form is submitted. For emailed or postal Applications, the email acknowledgement is generated once the Application has been input to City's application portal, and the Applicant or financial intermediary has confirmed that the input Application details are correct. Where an Applicant's email address has not been provided on the Application Form, the acknowledgement will be sent by post as soon as possible. The acknowledgement also provides a link to City's dedicated **online tracking service** where an Applicant and a financial intermediary can view the latest processing and acceptance status of the Application and view/download a PDF copy.

If an acknowledgement is not received, Applicants and intermediaries should check junk/spam email folders, or otherwise can contact City Partnership on **01484 240 910** or at mavencp@city.uk.com.

Note: an Applicant or intermediary will not receive communications from City between the acknowledgement of receipt of the Application and monies and the issue of share and tax certificates (see below), other than where City needs to request additional information in order to process the Application.

Share Allotments

Application monies will be retained by the Receiving Agent, City Partnership, until the next relevant allotment date after the Application has been processed. Allotments will be on dates, at the Boards' discretion, which allow the Maven VCTs and the Manager to optimise the deployment of funds raised. This may make it necessary for each Maven VCT to delay its first allotment in respect of the 2026/27 tax year until early in its new financial year (see the Securities Note for the Offers).

Tax and Share Certificates

Income tax relief certificates (ITRC) – these are required in support of HMRC self-assessment returns. The Applicant (and any applicable intermediary) will receive an email from City Partnership, normally within three Business Days of each allotment, which provides a link to City's **online tracking service** where they can view a summary of allotment details and download the ITRC(s). **Note** that ITRCs will only remain available via the tracking service for a limited period after the Offers close, so shareholders and nominee firms are encouraged to download them as soon as practical, as City will levy an administrative charge to issue duplicate copies. Where an email address has not been provided, a hard copy ITRC(s) will be posted within ten Business Days of the allotment (posted separately to the share certificates). ITRCs will also be accessible via City's investor hub (for those who register to use it).

Share certificates – will be posted by the Registrar City Partnership within ten Business Days of each allotment, so Shareholders should expect to receive the certificate(s) within 14 Business Days of an allotment. A Shareholder who has their New Shares credited to CREST will have their CREST account credited within ten Business Days.

Intermediary Fee/Commission Statements

Any initial adviser fee or execution-only commissions, in connection with an Application, can only be paid by the Receiving Agent to an intermediary whose bank account details are provided in the Application Form, and will be paid by BACS bank transfer within five Business Days of an allotment. The intermediary will also receive a confirmation of such payments and the related Applicants.

Online Investor Hub – for Shareholders and Financial Intermediaries

Once share certificates have been issued, Shareholders can register at maven-cp.cityhub.uk.com/register to view their holdings in City's Investor Hub, including indicative valuations, dividend information and copies of ITRCs. A Shareholder can create an account using the Investor Access Token found on their share certificate, or by requesting a token from City. If an Existing Shareholder is already registered and provides matching Application information their new shares will be linked to the same account.

Financial Intermediaries can also register to view details of their clients' shareholdings on the hub, provided that a signed client authority has been provided to City for each relevant Shareholder.